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Adopting Your MySkillsLab Course

1. Go to [http://www.myskillslab.com](http://www.myskillslab.com) and click on the “MySkillsLab Blackboard/WebCT” button under “Returning Users.”
2. Under “Instructors,” look for “Request Content” and click the “Blackboard” link.

3. On the following page, click the “Request Content” link.
4. If you are not already logged in to the A&B/Longman Instructor Resource Center you will be asked to do so now. If you already have a Login Name and Password, enter them here. If you have not yet registered or obtained an Access Code, there will be instructions on how to do so available from this page.

5. Fill in and submit the Adoption Request form. You and your system administrator will receive an email containing everything you need to complete the adoption.

WebCT e-Pack Adoption Request

As a registered member, your request to adopt the WebCT e-Pack for *MySkillsLab- Standard* will be immediately approved.

Simply fill in the information below, and then click the Submit Request button. In a few minutes, you and your campus system administrator will each receive an email containing download and installation instructions.

1 **Instructor Information:**
   - Name:
   - Institution:
   - Phone:
   - Email:

2 **Course Information:**
   - Course start date: [Day] [Month] [Year]
   - Course end date: [Day] [Month] [Year]
   - Number of students enrolled: 
   - Textbook author: 
   - Textbook title: 

3 **Campus WebCT Installation:**
   Please select the version of WebCT that you are using:
   - Select one -
   
   WebCT System Administrator:
   - First name: 
   - Last name: 
   - Phone: 
   - Email: 

   [Image of Instructor Resource Center Log In]
   [Instructions for accessing the Instructor Resource Center]
   [WebCT Support Information]
Registering for MySkillsLab Resources

Most MySkillsLab courses in WebCT have been enriched with educational website content to help you and your students get the maximum benefit from this course! Resources can include tutorials, e-books, online homework or quizzes, animations and video segments, research tools, and more. Follow the steps below to access these resources for the first time.

1. Log onto your campus WebCT server.

2. From your WebCT Homepage, click on the link to your course under Courses.

3. In the Course Homepage click on the click “here” link under the header **Register to use MySkillsLab Resources in your WebCT Course**.

4. In the pop-up window click the “Register” button to begin the registration process. You'll need the access code that came in your MySkillsLab Resources for Blackboard and WebCT courses access code card.

The access code should look similar to this: LESLBW-CHOLI-LUANG-PALED-RIERI-CHASE*
*This is a sample code, and cannot be redeemed.

5. Follow the step-by-step instructions to create your own unique login name and password.

Once you submit this form, you'll receive an email confirmation of your username and password. Once you receive your login name and password, you’re ready to log in to the MySkillsLab Resources!
Logging in to MySkillsLab in WebCT Resources

Make sure you've registered for the MySkillsLab in WebCT Resources. Refer to the Registering for MySkillsLab Resources section above.

If you have a Pearson login name but are unsure whether it is valid, you can check by logging into your Pearson Account Summary at https://register.pearsoncmg.com/userprofile/.

1. From your WebCT Homepage click on your course.

2. In the Course Homepage click on the click "here" link under the header Register to use MySkillsLab Resources in your WebCT Course. You will need to complete this login step each time you use MySkillsLab.

3. Enter your login name and password and click "Log in."

4. After clicking on the Log In button, you'll know you have successfully logged into the MySkillsLab Resources if you are brought to the page below:

MySkillsLab 2.0 Registration Confirmation

You have successfully registered for MySkillsLab 2.0 Resources. To access them, close this window and return to your course.

Close the window to return to your course. You can now access the MySkillsLab Resources in your course!